

The R & D project proposal (2 copies) along with a softcopy in MS-Word format should be submitted to The Head, NRDMS in the downloadable format as prescribed below:

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## **FORMAT FOR SUBMISSION OF R & D PROJECTS**

### **PART 1.0 (General Information)**

- 1.1 Project title :**
  - 1.2 Priority area and sub-area :**
  - 1.3 Duration (in months) :**
  - 1.4 Total cost :**
  - 1.5 FE component :**
  - 1.6 Principal Investigator :**
  - 1.7 Designation :**
  - 1.8 Depart. & Institution name:**
  - 1.9 Address :**
  - 1.10 Date of Birth :**
  - 1.11 Sex :**
  - 1.12 Telephone, fax :**
  - 1.13 Collaborating Institutions:**
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- 2.0 Project summary: (About  $\frac{3}{4}$  page)**
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- 3.0 Key words:**
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- 4.0 Objectives:**
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- 5.0 Problems intended to be addressed by proposed project:**

- 6.0 Concerned parties / target users of the outputs of proposed project:
- 6.1 Who has identified the problem and its relevance to the objectives of NRDMS Project?
- 6.2 How will the project outputs dovetail into the overall development strategy?
- 6.3 What are the likely impacts on various sections of the society in the area or neighbouring areas?
- 6.4 Expectations / estimation when the project will become self-sustaining?
- 7.0 Review of status
- 7.1 Pre-project status:
- 7.2 End-of-project status:
- 7.3 Specialist consulted or likely to be consulted
- 8.0 Work plan

Sl.No.	Activity	Start month	End month

- 9.0 Approaches / methodologies for the work plan:
- 10.0 Relevance of the project to the work already going on in the organisation:
- 11.0 Implementation arrangements proposed for the project (linkages and management structure) :
- 12.0 Suggestions for replicability of the research outcomes:
- 13.0 Risks:
- 14.0 Suggested plan of action for utilisation of expected outputs from the project:
- 15.0 Name of the nearest branch of the Union Bank of India on which bank draft should be issued:
- 16.0 Budget estimates:

Sl.no.	Item	Amount (Rs.)

- 16.1 Budget for salaries / wages**
- 16.2 Budget for computer and software:**
- 16.3 Budget for consumable materials:**
- 16.4 Budget for travel:**
- 16.5 Budget for miscellaneous costs:**
- 17.0 Biodata of investigators:**

**Names and addresses of experts / institutions interested in the subject / outcome**

**ENDORSEMENT FROM THE HEAD OF INSTITUTION**

**PROJECT TITLE:**

Certified that the Institute welcomes participation of Dr. \_\_\_\_\_ as the Principal Investigator for the project.

1. Certified that the equipment other basic facilities and such other administrative facilities as per terms and conditions of the grant will be extended to the investigator throughout the duration of project.
  
2. Institute assumes the financial and other management responsibilities of the project.

Name and Signature of Head of Institution

Date

Place:

In regard to the research proposals emanating from scientific institutions/laboratories under various scientific departments the Head of the institution is required to provide a justification indicating clearly whether the research proposal falls in line with the normal research activities of the institution or not.

## CERTIFICATE FROM THE INVESTIGATOR

**PROJECT Title:**

1. I/We agree to abide by the terms and conditions of the DST grant.
  
2. I/We did not submit this or a similar project proposal elsewhere for financial support.
  
3. I/we have explored and ensured that equipment and basic facilities will actually be available as and when required for the purpose of the project. I/We shall not request financial support under this project for procedure for procurement of these items.
  
4. I/We undertake that spare time on permanent equipment. (listed in section 23.7) will be made available to other users.
  
5. I/We undertake to submit progress reports statement of accounts, utilisation certificates etc., regularly as prescribed by DST.
  
6. I/We have enclosed the following materials:

Items	No. of copies
a. Endorsement from the head of the Institution (on letter head)	one
b. (This) Certificate from Investigator (s)	one
c. Details of the proposals from the	

Section 1.0 to 26.0 (stitched)

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d. Name (s) and address (es) of experts/

institutions interested in the subject/outcome

Two

Name and signature of investigator

Date:

Place:

### **CURRICULUM VITAE**

**1. NAME:**

**2. DATE OF BIRTH:**

**3. Address:**

**4. ACADEMIC QUALIFICATIONS:**

**5. PROFESSIONAL CAREER:**

**6. ASSIGNMENTS: (in GIS area)**