

Government of India  
Ministry of Science & Technology  
Department of Science & Technology  
Technology Bhavan, New Mehrauli Road  
New Delhi -110016.

**ADVT. NO. DST/ 02 /2019 – E-III.**

Applications are invited for filling up of '01' (one) post of Senior Adviser in the Department of Science & Technology on deputation (including short term contract) basis:-

1. **LEVEL IN THE PAY MATRIX:** Level-15 (Rs. 1,82,200-2,24,100).
2. **METHOD OF RECRUITMENT:** Deputation (including short-term contract)
3. **PERIOD OF DEPUTATION:** Five years or till superannuation, whichever is earlier.
4. **ELIGIBILITY**

Officers of the Central Government, State Government, Union territories, autonomous or statutory organizations, Public Sector Undertakings, University or Recognized Research Institution:

(a) holding analogous post on a regular basis or officers with a minimum of three years regular service in level-14 in the pay matrix (Rs. 144200-218200) in their parent cadre or Department or organization;

**AND**

(b) possessing educational qualifications and experience as prescribed below:

**Essential Qualifications & Experience:**

- (i) Doctorate Degree in Science or Doctorate Degree in Engineering (for those who have done doctorate degree after B.Tech. or B.E.) or Master's Degree in Engineering or Technology or Medicine from a recognized university or institution.

Note: Qualifications are relaxable at the discretion of the competent authority, for reasons to be recorded in writing, in case of candidates otherwise well qualified.

- (ii) Eighteen years experience in research and development in industrial or academic institution or Science and Technology organizations out of which at least ten years should be in planning, administration, development of organization and coordination of science and technology programmes at senior level (As per 7<sup>th</sup> Central Pay Commission- level 13 in the pay matrix (Rs. 123100-215900) and above).
- (iii) Experience of evolving, managing and directing science and technology programme; and
- (iv) Published research work of high standard.

**Contd...2/-**

**Desirable Qualifications:**

- (a) Post Doctorate research in Science or doctorate degree in Engineering or Technology (for those who have done doctorate degree after M.E. or M.Tech) or Medicine from a recognized University or research institute as evidenced by certification by such University or Institute and publication of research work in journals of repute.
- (b) Possess excellent leadership qualities and training in Science and Technology and competent to handle independent responsibilities at a senior level.
- (c) Comprehensive experience-profile of evolving, managing and developing major programmes in the area of Science and Technology which should include:
  - (i) Science and Technology Governance, Policy and Planning at the Apex Level;
  - (ii) Promotion of basic research and development and Human Resource Development;
  - (iii) Issues related to Scientific institution building, nucleation and growth of new Science and Technology institutions and research facilities;
  - (iv) Inter-departmental and inter-institutional coordination and cooperation in Science and Technology; and
  - (v) Public-Private partnerships in Science and Technology.

**NOTE:** Period spent on acquiring essential qualifications shall not count towards experience. However, period spent on post doctorate research in a University or research Institute as evidenced by certification by such University or Institute and publication of research work in journals of repute, subject to a maximum of two years, shall be counted as experience.

**AGE LIMIT:** Upper age limit shall not exceed **58 years** as on the closing date of receipt of applications.

**5. GENERAL CONDITIONS:**

- (i) The Department reserves the right to cancel the appointment at any time without assigning any reason, thereof.
- (ii) The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to Advertisement is large, the Department may restrict the number of candidates to be called for interview to a reasonable limit through a shortlisting process based on some well-defined criteria which may include possessing of desirable qualifications and / or experience prescribed in the advertisement and/or qualifications / experience in a particular field as per the specific requirement of the Department. No correspondence shall be entertained from candidates who are not called for interview / selected for appointment.  
**CANVASSING IN ANY FORM WILL RESULT IN DISQUALIFICATION OF CANDIDATURE.**
- (iii) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization / Department of the Central Govt. shall ordinarily not exceed five years.
- (iv) The terms and conditions of appointment shall be in accordance with the Department of Personnel & Training's O.M. No. 6/8/2009-Estt. (Pay. II) dated 17.06.2010 as amended from time to time. The selected candidate is liable to be posted anywhere in India.

- (v) The application duly supported by relevant documents shall be assessed by a Search-cum-Selection Committee. The candidates who apply for the post shall not be allowed to withdraw their candidature subsequently.
- (vi) **Applications received after the closing date or received incomplete or in wrong format in any respect are liable to be summarily rejected. Application must be forwarded through proper channel and complete in all respects must reach the Department of Science & Technology before the last date of receipt of application. Advance copy of application will not be entertained. DST shall not be responsible for any delay on the part of employer of the applicant or postal department for delivery of application even if posted before the last date. No representation against such rejection shall be entertained.**

6. **HOW TO APPLY :** Applications should be neatly typed on thick plain paper (A-4 size 210 x 297 mm) in the prescribed format given below at **Annexure-I**. **Incomplete applications or applications received in any other format will not be entertained.** The receipt of Applications received within the due date would be acknowledged through the Department's website: [www.dst.gov.in](http://www.dst.gov.in) after the closing date of receipt of applications.

- (a) Candidates working in Government Departments / Public Sector Undertakings / Autonomous Organizations should apply through proper channel. Such applications will be considered only if received through proper channel with NOC of the competent authority of parent Department / Organization of the candidates within the prescribed last date of receiving applications. Such applications if received after the last date shall not be considered even if the competent authority of parent Department / Organization has approved / signed / forwarded the applications before the last date but the same is received in DST after the last date. Hence, it is the responsibility of such candidate to follow up their application in their department /organization and ensure that their application, completed in all form, duly forwarded by their competent authority are received by DST within the prescribed time limit. **NO RELAXATION SHALL BE GIVEN IN THIS REGARD.**
- (b) Self attested copies of certificates in support of educational qualifications, date of birth and experience should be attached with the application. Certificate(s) issued by foreign University(s)/Institution(s) must be certified by Association of Indian Universities (AIU), New Delhi by way of equivalence certificate(s). In case where AIU does not entertain applications for equivalence of such professional degrees awarded by foreign universities in disciplines which are presently outside the purview of the AIU and where such cases are handled by the respective professional councils/bodies (recognised by Government of India), the applicant needs to furnish equivalence certificate(s) issued by such professional council/body. Candidates will have to produce all the original certificates thereof as and when required.
- (c) In case the applicant is presently working in State Govt./PSU/Autonomous organization/Universities etc. where the pay scales are not identical to the pay scales of central Government, the candidate will have to submit Gazette notification/government order (s) wherein such pay scales of State Govt./PSU/Autonomous organization/Universities etc have been equated to corresponding pay scale/level as per 7<sup>th</sup> Central Pay Commission in Central Government. In this connection the onus of providing such equivalence shall be on the applicant and in such cases, the decision of the Department shall be final & binding.
- (d) **The applicants are advised to submit the application as specified at Annexure-I with duly filled certificate at the end of Annexure-I along with copies of ACRs/ APARs for the last five years failing which the applications are liable to be summarily rejected.**

Contd..4/-

(e) Completed applications should be sent to **Under Secretary (Establishment-III.), Department of Science and Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016** within **60 days** (75 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) by 5.30 P.M. from the date of publication of this advertisement in the Employment News / Rozgar Samachar. The application should be sent by *Registered Post* or through *Speed Post* in a cover superscribing **“Application for the post of Senior Adviser on deputation (including short-term contract) basis.”** Applications can also be delivered by hand to any of the following authorized officers, by obtaining a duly signed receipt bearing date of receipt. No claim shall be entertained in the absence of such a receipt from duly authorized officer: -

- (i) Section Officer, C.R. Section, DST; or
- (ii) Authorized Staff of C.R., Section, DST

List of Applications received within prescribed time and date shall be posted on DST website after closing date for receipt of applications. The candidates are advised to check the status of their applications. Any representation in this regard (non-inclusion of name in the list of applications received within the prescribed time limit) can be filed within **seven days** of date of posting the list on the website along with the relevant proof of delivery of application in Department of Science & Technology within the prescribed time limit.

In case of any discrepancies found between Hindi & English version of the advertisement, the English version of the advertisement shall prevail.

**Advance copies of Applications shall not be entertained.**

**(J. Sivaramakrishnan)**  
**Under Secretary to the Govt. of India**

**Application / Curriculum Vitae for 01 (one) post of Senior Adviser on deputation (including short-term contract) basis.**

**Reference : Advt. No DST / 02 / 2019-E-III.**

**APPLICATION FORM / CURRICULUM VITAE PROFORMA**

1. Name of applicant  
(In Block Letters)
2. Post applied for
3. Date of Birth  
(in Christian era)
4. Age
5. Nationality
6. Religion
7. Date of retirement under  
Central / State Government  
Rules
8. Educational qualifications *(to be supported by self-attested photocopies of certificate (s) and mark sheets).*

S. No.	Qualifications	Year	Division & percentage/ C.G.P.A	Subject	Institution Name	Board / University	Place	Country
1.	10 <sup>th</sup> Class							
2.	12 <sup>th</sup> Class							
3.	Graduation							
4.	Post-Graduation							
5.	Doctorate							
6.	Others							

9. If Experience details, Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) (please see Paras 4 & 6 of advertisement)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential		
Desirable		

Contd...2/-

10. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post
11. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

S. No.	Organization/ Institution	Post Held/Designation	Date from	Date to	Scale of pay/ Pay level in the pay matrix and basic pay	Nature of Duties (in detail)
1.						
2.						
3.						

12. Total Experience in years after acquiring the essential qualification :  
*(self-attested copy (s) of experience certificate (s) to be enclosed as per experience claimed above or the same required to be certified by the present employer/ parent organization)*

13. Details of scientific / research work including:

- (a) Scientific publications in journals of repute:
- (b) Publication of books etc:
- (c) Scientific output (patents etc.):
- (d) Any other scientific output:

(Annexure, if any, should not exceed 200 words)

14. Specialization  
(with reference to experience desired for the post)

15. Professional Training

Sl. No.	Organization / Institute	Period	Details of training

16. Foreign language known other than English  
(tick appropriate options)

SL. NO.	NAME OF FOREIGN LANGUAGE	READING	WRITING	SPEAKING	UNDERSTANDING
(i)					
(ii)					
(iii)					

17. In case the present employment is held on deputation / contract basis please state:

(i)	The date of initial appointment	
(ii)	Period of appointment on deputation / short-term contract	
(iii)	Name of the parent office /organization to which you belong	

18. Additional details about present employment.

Please state whether working under

(tick one of the option against the name of your employer in the relevant column)

a.	Central Govt.		b.	State Govt	
c.	Autonomous Organization		d.	Central/ State Govt. Undertaking	
e.	Academic/Research Institution		f.	Others	

19. Are you in Revised Scale of Pay (7<sup>th</sup> CPC) If yes, :

give the date from which the revision took place and also indicate the pre-revised scale

20. If working in a Public Sector Undertaking :

whether the pay scale held is on Central D.A. pattern or Industrial D. A. pattern. In case of IDA pattern, equivalent CDA pay scales may be indicated.

21. Present Pay :

- (i) Scale of Pay (Revised / Pre-revised) : .....
- (ii) Basic Pay : .....
- (iii) Other allowances (excluding HRA & CCA) : .....
- (iv) Total Salary [ (ii) + (iii)] : .....

22. (i) Service to which candidate belongs:

(ii) Complete address of the cadre authority with phone number and email id:

23. Whether belong to SC/ ST community:

24. (i) Address for correspondence (in BLOCK LETTERS) :

.....  
.....  
.....  
.....  
Pin Code : .....



- (ii) Telephone No. : (a) Office :  
(b) Residence :  
(c) Mobile No. :  
(d) Email ID(mandatory):

25. Nearest Railway Station : .....
26. Permanent Address : .....
- (in BLOCK LETTERS) : .....
- Telephone Number : .....
- Pin Code: .....

27. Give below the names of two references (they must not be related to you) who are in a position to testify from their personal knowledge as to your fitness for the proposed appointment. They must be persons under whom you have worked or studied.

- (i) Name with full address : .....
- Telephone number : .....
- E-mail id : .....
- (ii) Name with full address : .....
- Telephone number : .....
- E-mail id : .....

28. Any other information you may wish to add :  
[ Like list of publications, Membership of :  
learned societies, awards and recognition, :  
etc. (in brief) ]

29. Details of Enclosures :

30. DECLARATION

I have carefully gone through the **Advertisement**; I certify that the information contained in the Curriculum Vitae duly supported by documents submitted by me is correct and complete to the best of my knowledge and belief. I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my candidature and I am liable for appropriate action as a consequence.

I am not aware of any circumstances, which might impair my fitness for applying for the post.

**Place:**

**Date :**

**Signature of the candidate**

**Contd..5/**



**CERTIFICATE**

**(TO BE GIVEN BY THE HEAD OF ORGANISATION / OFFICE)**

- (i) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.
- (ii) The application of Sh. / Smt./ Ms.....is recommended. In case of his/her selection, the Department / organization will relieve him/ her.
- (iii) Copies of ACRs / APARs for the last five years are also enclosed.

**Place :**  
**Date :**

**Signature of the Head of the  
Organization / Office with Office Seal**

