



**INDO-FRENCH CENTRE
FOR THE PROMOTION OF ADVANCED RESEARCH
(IFCPAR/CEFIPRA)
NEW DELHI, INDIA
Website: www.cefipra.org**

**Vacancy Advertisement:
DIRECTOR**

The Indo-French Centre for the Promotion of Advanced Research (IFCPAR/CEFIPRA) is an autonomous body established in 1987 under an inter-governmental agreement between the Government of India and the Government of the French Republic. The mandate of the bi-national Centre which is equally funded by both the Governments is to promote collaborative research between India and France in cutting edge areas of Science, Technology and Innovation.

CEFIPRA invites applications for the position of Director as per the details given below:

Candidate Profile:

The Director should be an Indian national with an accomplished scientific or technological background.

Role:

Director serves as the Chief Executive of CEFIPRA and is responsible towards providing strategic vision, leadership and direction, both operational and financial to the organization. In discharging the responsibilities, the Director is overall guided by directives of the Governing Body constituting members of the two countries and therefore reports to the two Co-chairs. The role of the Director will be as follows:

- Envision, catalyze and support bilateral Science, Technology and Innovation (S&T&I) programme portfolio that would lead to sustainable interactions and collaborations.
- Propose new initiatives and promote strategic partnerships to strengthen Indo-French S&T&I cooperation under various inter institutional initiatives and agreements.
- Adopt innovative approaches to strengthen public-private partnership by developing academia-industry connecting programmes that foster industrial research, innovation and techno-entrepreneurship.
- Develop and implement a resource mobilization strategy to diversify funding and to grow CEFIPRA's programme portfolio.

- Devise dissemination and publication tools for effective organization outreach both in India and France.
- Communicate effectively with the Governing Body by providing all necessary information in a timely and accurate manner to enable the Governing Body to function properly and make informed decisions.
- Work in close relation with the French Embassy in New Delhi and Embassy of India in Paris.
- Proactively identify areas of importance for S&T&I cooperation between France and India based on policy changes and other developments.
- Design and implement roadmap to deploy new initiatives that support the strategy for achieving the mission of the Centre.
- Develop contacts with Indian and French academic and government institutions; scientific and professional organizations; societies and the private sector.
- Create awareness and opportunities aimed towards fostering bilateral scientific and technological cooperation.
- Harness the scientific and technological synergy on issues of common interest by linking nationally funded initiatives.
- Promote diversity and gender equality throughout CEFIPRA's programs and activities.

Financial Oversight:

- Implement guidelines of the Governing Body /Committees to ensure effective and transparent financial practices.
- Work with officials to develop and submit to Governing Body and, any relevant committee(s) formed by the Governing Body in a timely fashion,
- Propose annual budget and financial statements that accurately reflect the financial health of the organization in sufficient detail.
- Ensure effective and efficient utilization of resources within the approved budget and in support of the organization.
- Leverage extramural funds from academic institutions, national/federal agencies, industries and any other partners to add new programmes.

Staff Management:

- Delegate appropriate responsibility, accountability and decision making authority, in order to maximally utilize staff skillsets and, more effectively achieve the programmatic and technology commercialization mission of the CEFIPRA.
- Ensure that clearly-defined job descriptions are developed and conduct regular performance evaluations.
- Maintain a work environment that attracts, retains and motivates staff of top quality.
- Motivate and provide high-level leadership to the staff towards smooth, effective and collegial execution of various programmatic activities.
- Oversee the recruitment and employment of competent personnel.

Desirable Experience & Competencies:

Experience:

- Experience in administering national and/or international programmes in Science/ Technology or Innovation, preferably between India and France.
- knowledge of both the Indian and French scientific & technological communities and systems.
- Experience in developing and implementing programmes which includes programmatic activities, policy making, staffing, budgetary outlays and outreach.
- Administrative and managerial expertise including financial oversight, control and fund raising.
- Demonstrated ability to effectively interact with scientists, technologists and administrators in government agencies, academia, laboratories and industries.
- Hands on R&D experience demonstrated by scientific publications/patents/policy
- Fluency in English (essential); knowledge of French language (an asset)

Competencies:

- Demonstrated ability in setting up and managing of joint scientific, technological and innovative activities.
- Knowledge of the S&T&I landscape in France and India.
- Ability to take decisions and to apply policies, regulations and guidelines in work situations.
- Effective utilization of resources with proper financial prudence.
- Ability to secure support from funders and diversifying funding sources.
- Demonstrated strong leadership and management skills.
- Conscientious and effectual in meeting commitments, observing deadlines and achieving results; be motivated by professional rather than personal concerns; persistence when faced with difficult problems or challenges; remain calm in stressful situations.

Nationality:

- The applicant should be an Indian citizen only.

Essential Qualification:

- PhD degree in the sciences, engineering or medicine.

Desirable Qualification:

- Degree in Management an asset

Work Experience:

- At least 15 years of experience in planning, monitoring and coordination of science and technology programmes of Government Department, industry, academia or national/international research laboratories, with at least 5 years proven management experience at senior levels.

Age:

- Upto the age of Fifty-Six years at the time of notification of the position. **The crucial date for determining the age limit shall be 31st August 2018.**

Compensation Package:

- Pay- The post carry Pay Matrix Level 14 with allowances as per 7th CPC.
- If the candidate selected is in Pay matrix 13 in his/her parent department, he/she will have the option to draw the pay in accordance with parent department pay with deputation allowance as per Central Government rules, or fix his/her pay in Pay Matrix Level 14 at CEFIPRA. Salary will be paid in Indian Rupees, which is taxable as per GOI Rules.
- Other Benefits include Leased Accommodation in Delhi or HRA, Medical Reimbursement, Transport, Pension & Gratuity and Leave Travel Allowance as per the rules of IFCPAR.

Tenure of Appointment:

- The appointment will be on deputation / contract / leave of absence basis for a term of three years with the possibility of performance based extension subject to approval of both Co-chairs of CEFIPRA and parent organization.

Duty Location:

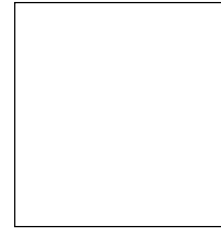
- New Delhi, India. The position requires travelling, mostly in India and France.

Application in the prescribed proforma along with copies of all relevant documents may be sent to the following address:

Manager (Administration & Accounts)
Indo French Centre for the Promotion of Advanced Research (IFCPAR/CEFIPRA)
5B Ground Floor, India Habitat Centre Lodhi Road,
New Delhi 110 003.

The application should reach CEFIPRA on or before **12.09.2018**. Application received after due date will not be entertained. Similarly, application without forwarding /Vigilance Clearance will not be accepted. However, the candidate can submit advance application.

**Application for the post of Director in
Indo French Centre for the Promotion of Advance Research**



1. Name :
2. Father's Name :
3. Position Applied for :
4. Date of Birth :
5. Nationality :
6. Address for correspondence :
(Office and Residence)
7. Telephone /Mobile /E mail :
8. Educational Qualification :
From School certificate onwards
9. Major specialization :
10. Sub specialization :
11. Service to which candidate belong:
12. Complete details and contact address of the cadre controlling authority:
13. Present Pay(with full details) :
14. Details of Service in scientific position:
15. Summary of scientific contribution
16. Names of three references with complete contact details :